



Version  
8

# Xyntax Training

Location: Coast Edmonton Plaza Hotel, Edmonton, AB

Dates: **October 17th and 18th**

## Available Classes:

- Accounts Payable
- General Ledger
- Bank Reconciliation
- Purchase Orders
- V8 System Administration w/Budget Management

Please indicate your course preferences asap. Xyntax reserves the right to cancel any course which does not meet minimum required participants.

Space is limited to 7 computer stations per class. Computers reserved on first come basis.

COST: Full day classes - 300.00 per person per class

Class will be held 9 am to 4 pm each day.

**Important:** Xyntax must receive at least 14 business days notification of cancellation or charges will apply. Student responsible for all travel and accommodation costs.

Xyntax Systems  
2, 118 Railway Street West  
Cochrane, Alberta, T4C 2B5  
Toll Free: 1-866-699-6829  
Fax: (403) 932-1521  
Website: [www.xyntax.com](http://www.xyntax.com)

Location:

**Coast Edmonton Plaza Hotel**

10155 105th Street

Edmonton, Alberta T5J 1E2

Tel: 780-423-4811 / Fax: 780-423-3204

Res: 1-800-716-6199



# Xyntax Training Registration

Location: Coast Edmonton Plaza, 10155 105th Street  
Edmonton, Alberta

Dates: **October 17th and 18th**

## Course Schedule:

- Full Day - Mon, Oct 17th 9am - 4pm - **Purchase Order**  
**Accounts Payable**  
**Bank Reconciliation**
  
- Full day - Tues, Oct 18th 9am - 4pm - **System Administration**  
**Budget configuration and management**  
**General Ledger**

**Please Fax Training Registration form to : (403) 932-1521**

**or Email to: [Training@xyntax.com](mailto:Training@xyntax.com)**

Please use 1 form per person.

Use 'check box' beside course schedule to indicate which classes you wish to attend.

Name:

First Nation:  Dept:

Purchase Order No.

Phone:  Email:

### Cancellation Policy

Cancellation must be received 14 days prior to class date to avoid charges.